



Governing Body, City of Garden Plain
City Building, 507 N Main St
September 2, 2020 at 6:00 pm

1. Call to Order by Mayor Kevin Hammond
2. Consent Agenda:
 - a. Approval of August 5, 2020 Public Hearing Minutes:
 - b. Approval of August 5, 2020 CC Meeting Minutes:
 - c. Approval of August 2020 bills (checks to include: 40007 - 40075):
 - d. Approval of September 2, 2020 agenda
3. Citizens Comments:
4. New Business:
 - a. Mike Long – New Development
 - b. Resignation of Zach Mabe
 - c. CCMFOA Fall Academy (Kim)
 - d. League Conference (Kim)
 - e. City Atty Assoc Fall Conference - Shawn
 - f. Business Utility incentives – New owner
 - g. Quote new hand held for meter reading
 - h. KPTS support agreement
 - i. Zoning change East half Blk A Bentwood – R2 to C1
 - j. Ordinance 733 – STO – Standard Traffic Offense
 - k. Ordinance 734 – UPOC – Uniform Public Offense Code
 - l. Water Connection East Side of Cheney Lake
 - m. Record Destruction
 - n. Resolution 184 – Sale of Lot
 - o. Ordinance 735- Taxes on Lot 2 Block K
 - p. New Home Owner Utility Incentives
 - q. Trunk or Treat Plans
5. Old Business:
 - a. Land Bank update
 - b. 295th Sidewalk update
 - c. Resolution 183 – Sewer Rates
6. Executive Session:
 - a. Attorney/Client Meeting:
 - b. Personnel Issues:
7. Pardon City Attorney:
8. Planning Commission Update:
9. Library Board Update:
10. Eco/Devo Committee update:
11. Police and Personnel:
12. Treasurer Report:
13. Department Reports:
 - a. Mayor:
 - b. Parks:
 - c. Streets:

- d. Gas:
- e. Water:
- f. Sewer:
- 14. Governmental Remarks:
- 15. Adjournment:

*NOTE: this agenda is subject to change without notice

Kimberly McCormick

From: ccmfoa-bounces@list.ink.org on behalf of Barnes, Morgan via CCMFOA [ccmfoa@list.ink.org]
Sent: Tuesday, August 25, 2020 1:19 PM
To: ccmfoa@list.ink.org
Subject: [Ccmfoa] CCMFOA Institute & Academy | Registration OPEN
Attachments: ATT00285.txt

Happy 2nd Monday Clerk Friends!

I hope you are all doing well. I'm reaching out to let you know the CCMFOA Institute/Academy registration is open. We are 100% virtual this year. It's going to be a good year.

Registration link -> [HERE](#)

Key things to know:

- **HOW WILL THIS WORK?**
 - We have self-paced sessions for Years 1 – 3.
 - This will help make sure you don't all get zoom fatigue.
 - Each year will have designated times throughout the week that will require login
 - **WHEN:** November 9th through the 13th
 - *Year 1* | Introduction to Local Government | Drafting Resolutions & Ordinances | Excellence in Customer Service | A Primer on Municipal Law | Municipal Accounting | Elections | How to Conduct a Job Interview | Conducting the City's Business | Working with Your Governing Body | Parliamentary Procedure | Practical Tips for City Clerks & Finance Officers | Security at City Hall | Revenues & Fiscal Management | Positive PR: Social Media | Records Management
 - Platform: Zoom + Blackboard
 - Monday through Friday morning
 - 8 a.m. to 10 a.m.
 - 1 p.m. to 3 p.m.
 - *Year 2* | Written Communication | The Performance Management Cycle | Working Effectively in Teams | Municipal Bond Basics | Ethics & Values in Local Government | Emergency Management | Small Group Communication | Public Employees and the Law | Establishing Internal Controls | Time Management | Basic Principles of Government Procurement | Security at City Hall | Effective Presentation Skills | Leadership Skills for Public Service Professional
 - Platform: Zoom + Blackboard
 - Monday through Friday morning
 - 9 a.m. to 11 a.m.
 - 2 p.m. to 4 p.m.
 - *Year 3* | Group Decision Making | Assessing Your Work Style & Values | Conflict Resolution & Group Dynamics | Specialized Writing Skills | Planning and Zoning | Projecting Revenues | Setting & Achieving Goals | The Clerk as Whisperer: Calming Down Abrasive Leaders | Applying Your Knowledge at City Hall – Capstone Course | Administrative Law in Everyday Practice
 - Platform: Zoom + Blackboard
 - Monday through Friday morning

- 9:30 a.m. to 11:30 a.m.
 - 2:30 p.m. to 4:30 p.m.
- *Year 4* | Managing Personnel Policies | Managing Difficult People | Planning, Financing & Replacing Utility Equipment | Advanced Records Management + Academy Sessions
 - Platform: Zoom
 - Tuesday Through Friday afternoon + alternative learning session (chosen at registration)
 - 10 a.m. to Noon
 - 1 p.m. to 3 p.m.
- *Academy* | COVID | HR | Marijuana | How Improve Can Save the World | Boy in the Boat Documentary | Equity
 - Platform: Zoom
 - Thursday through Friday afternoon + alternative learning session (chosen at registration)
 - 10 a.m. to Noon
 - 1 p.m. to 3 p.m.
- **WHAT IF I DON'T KNOW HOW TO DO THE TECHNOLOGY?**
 - We will practice. We'll set up a time to work through the platforms.
 - Technology Session help days - I'm working to schedule them.
- **Fun:** (link to sign up will be sent out)
 - Virtual Happy Hour + Graduation Party = We have LOTS to celebrate!
 - You have the best drinks and snacks at your house
 - Scavenger Hunt
 - Again-you have the best drinks and snacks!

Questions, please do not hesitate to reach out, this is a lot of change and new information. I'm here to help and appreciate your help. I am looking forward to this and "seeing" you all.

Morgan Barnes
 Program Manager | Public Policy & Management Center
Morgan.barnes@wichita.edu | 316.312.4913 | Twitter: @WSUMORGANB



\$10.00

\$385.00

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Kansas/IIMC Certification Institute Year 2

Kansas/IIMC Certification Institute Year 3

\$385.00

\$385.00

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Kansas/IIMC Certification Institute Year 4

Master Municipal Clerks Academy

\$300.00

\$250.00

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Kimberly McCormick

From: ccmfoa-bounces@list.ink.org on behalf of Kate Cooley via CCMFOA [ccmfoa@list.ink.org]
Sent: Wednesday, August 26, 2020 2:20 PM
To: ccmfoa@ink.org
Subject: [Ccmfoa] The League's [VIRTUAL] Annual Conference Registration is now Open!
Attachments: ATT00325.txt

2020 Virtual
Conference

www.lkm.org



Registration is now open for the 2020 Conference! The League Annual Conference will take place virtually over the course of four days. Content will be a mix of pre-recorded and live sessions, all accessible via our mobile app provider. Sessions will be available for up to one full year, post-conference. Login information will be sent to registered attendees approximately the first week of October.

Did you hear!? Registration is only \$119 per person, but if you have four or more from your city ready to register at the same time, enter code **\$99Conference** to discount each registration to \$99! The schedule of events can be [found here](#).

Register on our website: <https://www.lkm.org/event/2020virtual>

Enter search criteria



MENU

Annual Conference Schedule



The 2020 League Annual Conference will take place virtually over the course of 4 days. Content will be a mix of pre-recorded and live sessions, all accessible via our mobile app provider. Sessions will be available for up to one full year, post-conference. Login information will be sent to registered attendees approximately the first week of October.

Thank you for being part of this unique opportunity.

2020 Schedule:

Tuesday, October 13	Wednesday, October 14	Thursday, October 15	Friday, October 16
1:30 p.m. - 2:30 p.m. Legislative Policy Committee Meeting	9:00 a.m. - 10:00 a.m. Governing Body Meeting	10:00 a.m. - 10:45 a.m. "Ask an Expert" Session	9:30 a.m. - 10:30 a.m. Business Meeting & Convention of Voting Delegates
3:30 p.m. - 4:30 p.m. Nominating Committee	11:00 a.m. - 12:30 p.m. Opening General Session	11:00 a.m. - 11:50 a.m. Concurrent Workshops Session I	11:00 a.m. - 11:50 a.m. Executive Director's Report & Awards Presentations
	4:30 p.m. - 5:30 p.m. Happy Hour with Vendors/Attendees, Games & Prizes	2:00 p.m. - 2:50 p.m. Concurrent Workshops Session II	1:30 p.m. - 2:20 p.m. Concurrent Workshops III
		4:30 p.m. - 5:30 p.m. Happy Hour with Vendors/Attendees, featuring comic Nicole Burch	

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Contacts

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(<https://www.lkm.org>

id=1412086)

The City Attorney Association Virtual Fall Conference is set for Friday, October 9th. While we know nothing beats seeing your long-time colleagues and friends in-person, the board is confident that this year's conference will provide value and education. Join us to hear your colleagues explain the complexities associated with recent legislation, 1st amendment rights, defending law enforcement, and much more.

The sessions will be relevant topics for attorneys practicing municipal law. The tentative topics are listed below. We will be submitting for 7 hours CLE credit for this meeting. The cost to attend will be \$30 for CAAK members and \$45 for non-members. We look forward to having you join us via Zoom. Please e-mail Tami Martin (<mailto:tmartin@lkm.org>) with additional questions.

Tentative Topics include

COVID Panel Discussion - Contact Tracing, COVID Leave, Telecommuting, CARES Act Funding (2 hours)

Ethics

1st Amendment Rights During COVID

Defending Law Enforcement

Nuisance Abatement/Administrative Warrants

Caselaw Update & Attorney General Opinions

QUICK LINKS

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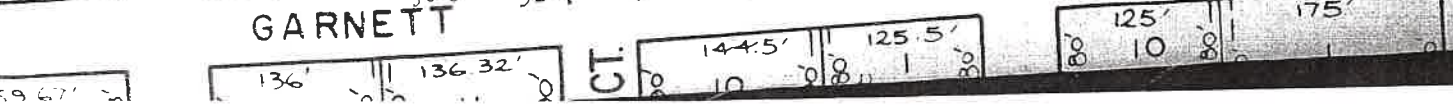
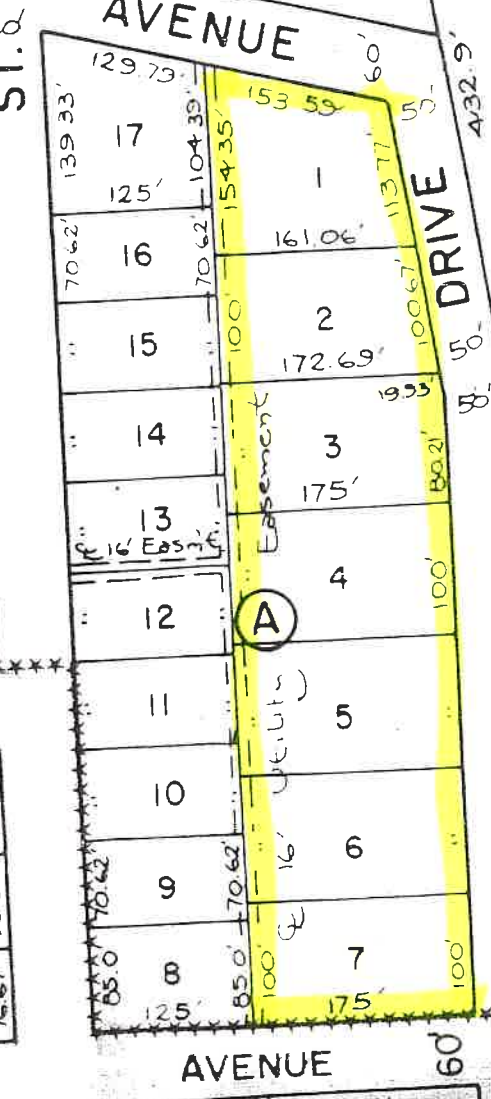
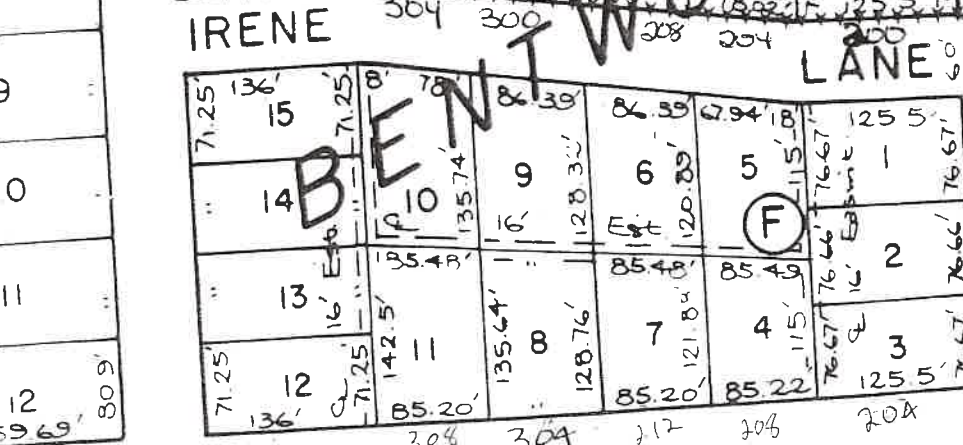
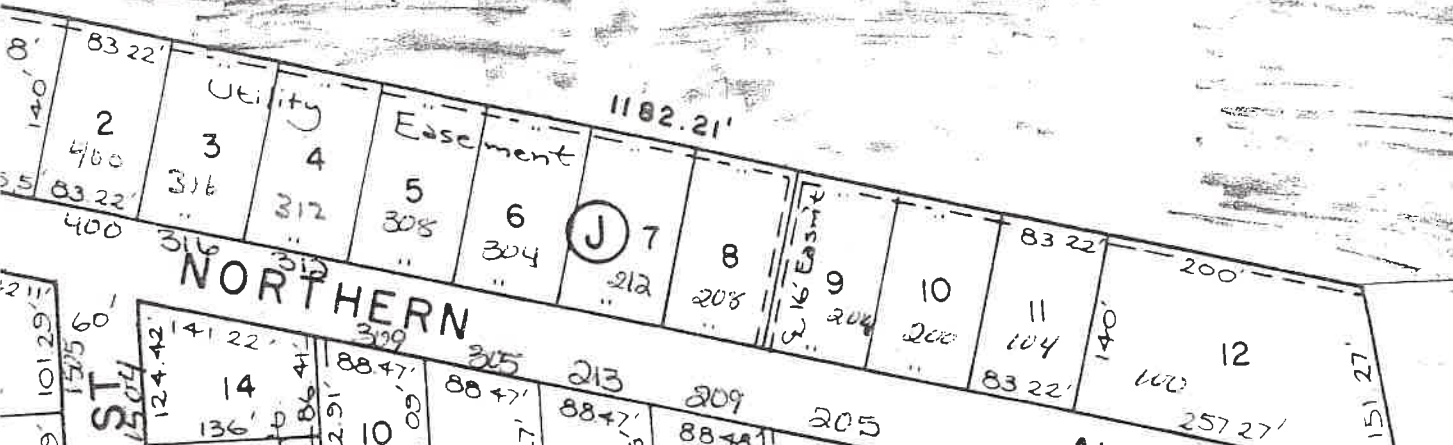
[MENU](#)

CAAK Conference

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10' 30'

3-5-97



ST. 10-21-59 Recorded

1387.7

Kimberly McCormick

From: gpwwtp [gpwwtp@gardenplain.com]
Sent: Friday, August 21, 2020 12:45 PM
To: shayn.koppes@ks.gov
Cc: alan.stark@ksoutdoors.com; cityclerk gardenplain.com; kevin.hammond; pam.weber; alan.youngers
Subject: possible waterline connection for Lake Cheney.

Follow Up Flag: Follow up
Flag Status: Flagged

Shayn,

As per your inquiry to connect the East shore of Lake Cheney to the City of Garden Plain's water line.

Kansas Department of Wildlife, Parks and Tourism will cover all expenses associated with the project.

The water line will be considered a "private" line after the meter and the meter shall be installed at the "tap" area.

The water line will be "connected or tapped" at (Kingman County) NE 170th Ave and NE 50th St, AKA, (Sedgwick County) W 21st St N and N 407th St W.

The City of Garden Plain's City Council shall authorize the (connection) tapping into the water line.

All work and fees shall be in accordance to City of Garden Plain's ordinance 707.

"As built blue prints" shall be provided to the City of Garden Plain of the "tap" area including the meter pit.

The meter shall be installed in a meter pit or vault with a minimum of 5 feet in diameter or 5 feet by 5 feet.

The meter pit or vault shall be installed no further than 20 feet from the tap.

An appropriate backflow device shall be installed.

A valve(s) shall be installed on both sides of the meter.

A Sensus OMNI C2 meter shall be used.

All valves, pipe, and fittings shall meet AWWA and KDHE standards.

If you have any questions feel free to give me a call,

Google Maps Bomholt Bunny Ranch



Imagery ©2020 Landsat / Copernicus, Maxar Technologies, U.S. Geological Survey, USDA Farm Service Agency, Map data ©2020 2000 ft



Bomholt Bunny Ranch

5.0 ★★★★★ (1)

Lodging



Directions



Save



Nearby



Send to your phone



Share

Verify info with this place

Hours or services may differ due to COVID-19

RESOLUTION NO. 184

A RESOLUTION APPROVING CONTRACT OF PURCHASE, DIRECTING NOTICE OF SALE AND AUTHORIZING THE CHAIRMAN OF THE BOARD OF TRUSTEES OF THE GARDEN PLAIN CITY LAND BANK TO EXECUTE A SPECIAL WARRANTY DEED CONVEYING PROPERTY TO BRANDON & KIERA NEWELL.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE GARDEN PLAIN CITY LAND BANK, THAT:

1. The Contract of Purchase between the Garden Plain City Land Bank and Brandon & Kiera Newell in the form presented to the Board on this date is hereby approved.
2. The Secretary of the Garden Plain City Land Bank is directed to publish a notice of sale in the form presented to the Board on this date.
3. Chairman of the Board of Trustees of the Garden Plain City Land Bank is hereby authorized to sign, and the Secretary attest and deliver the Special Warranty Deed conveying Lot 2 & N ½ Lot 3, Block K, Bentwood Add., Garden Plain, Sedgwick County, Kansas to Brandon & Kiera Newell.
4. The Chairman and other officials of the Garden Plain City Land Bank are authorized and directed to execute and deliver such other documents and agreements as such officials deem necessary or appropriate to carry out the foregoing resolutions.

PASSED AND ADOPTED BY THE BOARD OF THE GARDEN PLAIN CITY LAND BANK
THIS _____ DAY OF _____, 2020.

Kevin Hammond, Chairman

ATTEST:

Kimberly McCormick, Secretary

(Summary published in the Times Sentinel on _____, 2020)

ORDINANCE NO. 735

AN ORDINANCE CONFIRMING THE AGREEMENT OF THE GOVERNING BODY OF THE CITY OF GARDEN PLAIN, KANSAS, WITH THE GARDEN PLAIN CITY LAND BANK TO ABATE SPECIAL ASSESSMENTS ON A PARCEL OF LAND OWNED BY THE GARDEN PLAIN CITY LAND BANK.

WHEREAS, the parcels of land legally described as: Lot 2 & N ½ of Lot 3, Block K, Bentwood Add., Garden Plain, Sedgwick County, Kansas, hereinafter referred to as the “Land Bank Parcels” is owned by the Garden Plain City Land Bank (the “Land Bank”);

WHEREAS, the Land Bank Parcels are subject to special assessments as more fully described in Ordinance No. 672, passed on September 7, 2016.

WHEREAS, K.S.A. 2015 Supp. 12-5909 allows the governing body of any municipality to enter into an agreement with the land bank of the municipality to abate part or all of the special assessments on property owned by the land bank;

WHEREAS, 2015 Supp. 12-5908 provides that the sale of any real property on which there are delinquent special assessments to finance public improvements shall be conditioned upon the approval of the governing body of the municipality;

WHEREAS, the Land Bank has advised the Governing Body that it has entered into a contract to sell the Land Bank Parcels to Brandon & Kiera Newell, and as condition to such sale, and the corresponding return of the Land Bank Parcels to the tax rolls, has requested the Governing Body to approve the abatement of the special assessments on the Land Bank Parcel; and

WHEREAS, in order to assist such efforts of the Land Bank, the Governing Body desires by this Ordinance to abate all special assessments on the aforementioned parcel, conditioned, however, upon the closing of the sale of Land Bank Parcels to Brandon & Kiera Newell on or before December 31, 2020.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GARDEN PLAIN, KANSAS:

Section 1. The special assessments on the Land Bank Parcel are abated.

Section 2. The City Clerk is also directed to deliver a copy of this Ordinance to the

Register of Deeds of Sedgwick County, Kansas for recording.

Section 3. All ordinances and parts thereof that are inconsistent with any provision of this Ordinance are hereby repealed.

Section 4. This Ordinance shall take effect and be in force from and after the publication of its summary in the official city newspaper.

PASSED AND APPROVED by the Governing Body of the City of Garden Plain, Kansas this 2nd day of September, 2020.

Kevin Hammond
Mayor

ATTEST:

Kimberly McCormick, City Clerk