



Governing Body, City of Garden Plain
City Building, 507 N Main St
June 5, 2019 at 6:00 pm

1. Call to Order by Mayor Kevin Hammond: (6:02)

Mayor Kevin Hammond called the June 5, 2019 City Council meeting to order followed by the Pledge of Allegiance and a moment of silence. Council members present were Alan Youngers, Tyler Bugner, Tracy Thul, Pam Weber and Jenny Zoglman. Also present were Shawn Elliott – city attorney, Darren Haukap – Treasurer, Robb Sharp – Chief of Police, Kimberly McCormick – City Clerk, Sam Jack – Times Sentinel, Brent Woddard, Dwight Mollenkamp, Ronda Mollenkamp, Donna Simon, Cheri Michael, Unknown Man.

2. Consent Agenda:

a. Approval of May 1, 2019 CC Minutes:

Tracy Thul made a motion to approve the May 1, 2019 CC Minutes, 2nd by Tyler Bugner. Vote: 5-0 motion carries

b. Approval of May 2019 bills (checks to include: 38623 – 38739):

Jenny Zoglman made a motion to approve the May 2019 bills, 2nd by Alan Youngers. Vote: 5-0 motion carries.

c. Approval of June 5, 2019 agenda:

Additions to New Business: n. Strategic Plan, o. Close in shelter @ Park

Tyler Bugner made a motion to approve the June 5, 2019 agenda with additions, 2nd by Pam Weber. Vote: 5-0 motion carries

3. Citizens Comments:

Brent Woodard approached the council about the high water bill at Maco apartments. The meter was changed in March and it appears to have corrected the problem, even though the meter testes as within range. Discussion ensued and it was agreed that we would average April, May, June to get the amount of water using and correct the billing for the months of September – February. This will result in a credit on the account that the City Clerk is to refund. Motion was made by Tracy Thul and 2nd by Tyler Bugner. Vote was 5-0 motion carried.

Cheri Michaels visited with the council about AFSP which is an organization that is Involved in suicide prevention.

4. New Business:

a. Natural Gas Awareness:

Discussion ensued. Gas Superintendent was unable to attend the meeting so the Clerk handed out the education packets and asked the council to read the material, take a short quiz, return to her and sign the sheet that they had taken the quiz.

b. Engineer RFQ's – Sidewalk 295th:

Discussion ensued. We had two responses both were reviewed. Council would now like to send an RFP to the two respondents so that we have an idea of how much it is going to cost us for the engineer to complete this project.

c. Drainage Ditch/ Mary Street drainage:

Discussion ensued. We will get pricing for a skidsteer to rent for a week and pull some things together to get the drainage cleaned out, then we will get some pricing for the retaining wall to be replaced. Still not sure of the fix for the Mary Street drainage, looking at cleaning it as well while we have the Skidsteer.

d. Storm Water Fee(Utility):

Discussion ensued. Attorney is not sure if we need to do this as utility or as a fee along with our sewer rates. He will do some checking and the clerk will get some examples. This is to be ready for next months meeting.

e. Contract for Generator Service agreement:

Discussion ensued. *Tracy Thul made a motion to accept the contract, 2nd by Jenny Zoglman. Vote 5-0 motion carries*

f. Bid for new fan at chlorine building:

Discussion ensued. Council would like to see another bid and also bids to repair the fan that is already out there if possible. Bring back to council next month.

g. Ordinance 707 – Water Utility rules:

Discussion ensued. *Tracy Thul made a motion to adopt Ordinance 707, 2nd by Tyler Bugner. Vote: Youngers – Yea, Bugner – Yea, Weber – Yea, Thul – Yea, Zoglman – Yea. Motion carries*

h. Ordinance 708 – Sewer Utility rules:

Discussion ensued. *Jenny Zoglman made a motion to adopt Ordinance 708, 2nd By Pam Weber. Vote: Zoglman – yea, Thul – yea, Weber – yea, Bugner – yea, Youngers – yea. Motion carries*

i. Ordinance 709 – Gas Utility rules:

Discussion ensued. *Alan Youngers made a motion to adopt Ordinance 709, 2nd by Tracy Thul. Vote: Youngers – yea, Bugner – yea, Weber – yea, Thul – yea, Zoglman – yea. Motion carries*

j. Resolution 166 Water Utility rates:

Discussion ensued. *Tracy Thul made a motion to adopt Resolution 166, 2nd by Jenny Zoglman. Vote 5-0 motion carries*

- k. **Resolution 167 Sewer Utility rates:**
Discussion ensued. *Alan Youngers made a motion to adopt Resolution 167, 2nd by Tyler Bugner. Vote 5-0 motion carries.*
 - l. **Resolution 168 Gas Utility rates:**
Discussion ensued. *Tyler Bugner made a motion to adopt Resolution 168, 2nd by Jenny Zoglman. Vote 5-0 motion carries.*
 - m. **Prairie Travelers Trail head clean up:**
Clerk advised council that it had been discovered that the Prairie Travelers do not own the trail all the way up to 295th Street. They are only permitted to mile marker 19.5 so we will not be able to proceed.
 - n. **Strategic Plan:**
Discussion ensued. A meeting was set for August 12, 2019 at 6:00 pm to start Work on a strategic plan.
 - o. **Closing in the pavilion at the park:**
Discussion ensued. Will keep working on this and will add it to the list of things for the strategic plan.
5. **Old Business:**
- a. **Land Bank update:**
Nothing to report.
 - b. **Splashpad update:**
Engineer still waiting on KDHE. It was mentioned that some citizens have shown an interest in having a swimming pool. Tracy Thul will check into this a little further as an option.
 - c. **Billboard pricing:**
Discussion ensued. Clerk is to look for pricing on the stationary boards as the digital ones are a little more pricy than what we need it for.
6. **Executive Session: (7:50 – 8:02)**
- a. **Attorney/Client meeting:** *Tracy Thul made a motion to enter executive session under K.S.A. 75-4319(b)(1) inviting City Clerk in, 2nd by Pam Weber. Vote 5-0 motion carries. Council returned at 8:02 with no binding action taken.*
 - b. **Personnel Issues:**
7. **Pardon City Attorney: (8:03)**
8. **Planning Commission Update:**

Clerk advised that the planning commission met and discussed annexation to the West for those that are on our city utilities.

9. Police and Personnel:

Chief Sharp has two bids to replace a vent on the top of the water tower, Viking at \$7200 and McGuire Iron at \$5500. *Tracy Thul made a motion to accept the bid from McGuire Iron and have the vent replaced, 2nd Pam Weber. Vote 5-0 motion carries.* Chief also stated that McGuire Iron is showing some urgency in getting the tower painted as the old paint is peeling and could cause issues if it gets to the under coat. Council asked chief to get a bid from McGuire.

10. Treasurer Report:

Would like to have a budget workshop and take a comprehensive look @ the budget. We will have the workshop July 15th at 6:00.

11. Department Reports:

- a. **Mayor:** Clerk needs to check into a robo caller that we can use to alert the public of emergencies such as boil orders.
- b. **Parks:** Tracy Thul stated that they had applied for the Statefarm Neighborhood assist grant and we will know sometime in August if we are one of the finalists. We would use the money to improve Ternes Park. It was also discussed that we are bidding on a piece of play equipment for Ternes Park
- c. **Streets:** Discussion of pulling the cement out of the median on 295th as you enter town and planting some shrubs or something.
- d. **Gas:** Nothing
- e. **Water:** Nothing
- f. **Sewer:** Nothing

12. Governmental Remarks:

Reminder July meeting moved to the 10th, Special meeting to discuss annexation July 17.

13. Adjournment: (8:50)

Tracy Thul made a motion to adjourn, 2nd by Jenny Zoglman. Vote: 5-0 motion carries

Respectfully submitted by City Clerk, Kimberly C McCormick, CMC