



Governing Body, City of Garden Plain
City Building, 507 N Main St
September 5, 2018 at 6:00 pm

1. Call to Order by Mayor Kevin Hammond: (6:01)

Mayor Kevin Hammond called the September 5, 2018 City Council meeting to order followed by the Pledge of Allegiance and a moment of silence. Council members present were Paul McPhillips Sr., Tyler Bugner, Tracy Thul, and Joe Fisher. Also present were Shawn Elliott – city attorney, Darren Haukap – City Treasurer, Robb Sharp – Chief of Police, Officer Tim Day, Kimberly McCormick – City Clerk, Eugene Ernst-Water Superintendent, Sam Jack – Times Sentinel, and Ronda Mollenkamp. Council member Jenny Zoglman was absent.

2. Consent Agenda:

a. Approval of August 1, 2018 Public Hearing Minutes:

Paul McPhillips Sr. made a motion to approve the August 1, 2018 Public Hearing minutes, 2nd by Joe Fisher. Vote: 4-0 motion carries.

b. Approval of August 1, 2018 CC Minutes:

Tracy Thul made a motion to approve the August 1, 2018 CC Minutes, 2nd by Tyler Bugner. Vote: 4-0 motion carries.

c. Approval of August 2018 bills (checks to include: 37621 – 37757):

Joe Fisher made a motion to approve the August 2018 bills, 2nd by Tyler Bugner. Vote: 4-0 motion carries.

d. Approval of September 5, 2018 agenda:

Paul McPhillips Sr. made a motion to approve the September 5, 2018 agenda, 2nd by Tracy Thul. Vote 4-0 motion carries

3. Citizens Comments:

Ronda Mollenkamp stated that Dwight was appreciative of the flowers and cards, it has helped him.

4. New Business:

Executive Session: 6:05 – 6:18

It was requested for executive session for Personnel Issues: *Tracy Thul made a motion to enter executive session per K.S.A. 75-4319(b)(1) for 10 minutes, 2nd by Joe Fisher. Vote: 4-0. Council returned to regular session with no binding action taken.*

a. Court Clerks conference – Bonnie & Kim already registered:

Discussion ensued. *Tracy Thul made a motion to allow Bonnie & Kim to attend the Court Clerks conference, 2nd by Joe Fisher. Vote 4-0 motion carries.*

b. KS Pipeline Safety conference – Michael already registered:

Discussion ensued. Joe Fisher made a motion to allow Michael to attend, 2nd by Tracy Thul. Vote 4-0 motion carries.

c. League Conference:

Discussion ensued. Joe Fisher made a motion to allow Kim to attend the full conference and the MTI and to send Attorney Shawn Elliott, 2nd by Tracy Thul. Vote 4-0 motion carries.

d. CCMFOA Clerk Institute year 4:

Discussion ensued. Paul McPhillips Sr. made a motion to allow Kim to attend Institute year 4, 2nd by Joe Fisher. Vote: 4-0 motion carries.

e. Ordinance 704 – 2018 UPOC:

Discussion ensued. Joe Fisher made a motion to adopt Ordinance 704, 2nd by Tyler Bugner. Vote: McPhillips – yea, Bugner – yea, Fisher – yea, Thul – yea. 4-0 motion carries.

f. Ordinance 703 – 2018 STO:

Discussion ensued. Joe Fisher made a motion to adopt Ordinance 703, 2nd by Tyler Bugner. Vote: McPhillips – yea, Bugner – yea, Fisher – yea, Thul – yea. 4-0 motion carries.

g. Updates to Employee Manual:

Discussion ensued. Paul McPhillips Sr. made a motion to change the vacation policy to read “Vacation time may accrue up to a maximum of two years. Once the employee has reached this maximum accumulation they must either take vacation time or choose to be paid for the time over the maximum.”, 2nd by Joe Fisher. Vote: 4-0 motion carries.

Tracy Thul made a motion to accept the other changes to the personnel policy in reference to the Work Comp, 2nd by Tyler Bugner. Vote: 4-0 motion carries.

h. Final Check Plans – Bentwood:

Discussion ensued. Table for next month. Will have a Land Bank meeting and go over the plans with Kirkham Michael and bring back to the table.

i. Right of Way at Wells:

*Discussion ensued. Request for **Executive Session**. Tracy Thul made a motion to enter executive session per K.S.A. 75-4319(b)(2), 2nd by Joe Fisher. Vote: 4-0 Council returned with no binding action.*

Eugene is to get some pricing for a fence to place around our right of way for wells and drives and bring to meeting next month.

Council member Joe Fisher had to leave the meeting at 6:50

- j. **Employee Health Insurance:**
Discussion ensued. Table for next month when have new rates and more Information.
 - k. **Splash Pad Plans:**
Discussion ensued. Still waiting on information from KDHE. Hope to have info For next meeting. Table for next month.

- 5. **Old Business:**
 - a. **Land Bank update:**
Next meeting set for September 19, 2018 at 6:00 pm
 - b. **WAMPO – Walkable Places:**
No new information. Hope to have some plans by next month.

- 6. **Executive Session: (7:25 – 7:30)**
 - a. **Attorney/Client meeting:** *Tracy Thul made a motion to enter executive session per K.S.A. 75-4319(b)(2), 2nd by Tyler Bugner. Vote: 4-0*
Council returned with no binding action.
 - b. **Personnel Issues:**

- 7. **Pardon City Attorney: (7:30)**

- 8. **Planning Commission Update:**
The clerk stated that the commission went over land use for the Comprehensive Plan that is being redone. There will be not meeting in September due to scheduling conflict. They should have the first draft of zoning ordinances by their October meeting. They are on schedule to have the final draft for Council approval in December.

- 9. **Police and Personnel:**
Nothing

- 10. **Treasurer Report:**
Nothing

- 11. **Department Reports:**
 - a. **Mayor:** Nothing
 - b. **Parks:** Mayor Hammond stated that there are some low spots he is going to mark with orange paint so that maintenance can fill them in.

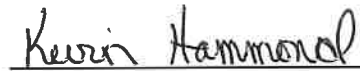
- c. **Streets:** Several bad potholes that need to be repaired. Central paving will be here the next two days to repair D Avenue and Dold where utility hook ups have been made. They will have extra asphalt and will fill in other holes as needed.
- d. **Gas:** Nothing
- e. **Water:** Get pricing for hook ups at lake.
- f. **Sewer:** Nothing

12. Governmental Remarks:

None

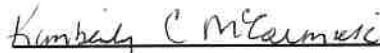
13. Adjournment: (7:50)

Tracy Thul made a motion to adjourn, 2nd by Paul McPhillips Sr. Vote: 3-0 motion carries



Mayor Kevin Hammond

ATTEST:



Kimberly C McCormick, CMC; City Clerk