



**Governing Body, City of Garden Plain  
City Building, 507 N Main St  
February 7, 2018 at 6:00 pm**

**1. Call to Order by Mayor Kevin Hammond: (6:00)**

Mayor Kevin Hammond called the February 7, 2018 City Council meeting to order followed by the Pledge of Allegiance and a moment of silence. Council members present were Paul McPhillips Sr., Tyler Bugner, Joe Fisher, Tracy Thul and Jenny Zoglman. Also present were Shawn Elliott – city attorney, Robb Sharp – Chief of Police, Kimberly McCormick – City Clerk, Art Wolfe – Water/Wastewater Operator, Lucas McCulley – Public Works, Dwight Mollenkamp – Gas Operator, Ronda Mollenkamp, Sam Jack-Times Sentinel, Charlie Bales, Doug Helmke – KRWA, Kenneth Kopp – KRWA and Alan Youngers. Darren Haukap – treasurer, arrived at 6:14 and Chris Drum – Planning Commission, arrived at 6:45.

**2. Consent Agenda:**

**a. Approval of January 3, 2018 Minutes:**

*Paul McPhillips Sr. made a motion to approve the January 3, 2018 minutes, 2<sup>nd</sup> by Joe Fisher. Vote: 5-0 motion carries.*

**b. Approval of January 8, 2018 Special Meeting Minutes:**

*Tracy Thul made a motion to approve January 8, 2018 special meeting minutes, 2<sup>nd</sup> by Jenny Zoglman. Vote: 5-0 motion carries.*

**c. Approval of January bills (checks to include: 36871 – 36974):**

*Jenny Zoglman made a motion to approve the January 2018 bills, 2<sup>nd</sup> by Joe Fisher. Vote: 5-0 motion carries.*

**d. Approval of February 7, 2018 agenda:**

*Tracy Thul made a motion to approve the February 7, 2018 agenda, 2<sup>nd</sup> by Jenny Zoglman. Vote 5-0 motion carries.*

**3. Citizens Comments:**

None

**4. New Business:**

- a. Mayoral Appointments:** Mayor Hammond made the following appointments:  
Municipal Court Judge – Harold Flaigle  
Municipal Court Clerk – Bonnie Kopper  
City Attorney – Shawn Elliott

City Treasurer – Darren Haukap  
City Clerk – Kimberly McCormick  
Police Chief/Personnel Admin – Robert Sharp  
Planning Commission – Donna Simon  
Rick Heimerman  
Randall Hubert  
Alan Youngers (replacing Tracy Thul)

Official City Newspaper – Times Sentinel

Official City Depository – Garden Plain State Bank

*Joe Fisher made a motion to accept the stated appointments, 2<sup>nd</sup> Tyler Bugner.*

Vote 5-0 motion carries

Mayor Hammond assigned the following council member to each department.

Gas Department – Tyler Bugner

Water Department – Joe Fisher

Sewer Department – Paul McPhillips Sr.

Park Department – Tracy Thul

Street Department – Jenny Zoglman

*Jenny Zoglman made a motion to accept the stated assignments, 2<sup>nd</sup> Paul*

*McPhillips Sr. Vote 5-0 motion carries*

*Joe Fisher nominated Tracy Thul as council president and made a motion to that, 2<sup>nd</sup> Tyler Bugner. Vote 4-0 with Councilmember Thul abstaining.*

City clerk administered the Oath of Office to Alan Youngers to serve on the planning Commission.

**b. Water Protection Plan – Doug Helmke KRWA:**

Doug explained to the council what the purpose was for this plan. He explained that it was a good idea but in no way mandatory. Discussion ensued.

*Joe Fisher made a motion that we accept the Water Protection Plan, 2<sup>nd</sup> Tracy Thul. Vote 5-0 motion carries*

**c. Spring Court Conference for Bonnie & Kim:**

Discussion ensued. *Tracy Thul made a motion to send both clerks to the Court Clerks Conference in Wichita, 2<sup>nd</sup> Jenny Zoglman. Vote 5-0 motion carries*

**d. Spring Clerks Conference for Bonnie & Kim:**

Discussion ensued. *Jenny Zoglman made a motion to send both clerks to Spring Conference, 2<sup>nd</sup> Joe Fisher. Vote 5-0 motion carries*

**e. Water Conference for Kim:**

Discussion ensued. *Tracy Thul made a motion to send Kim to the Water Conference, 2<sup>nd</sup> Jenny Zoglman. Vote 5-0 motion carries*

**f. Slurry Seal Street:**

Discussion ensued. Hold repair of Avenue D until we do Slurry. Council to review plan. Table decision to March.

**g. Contract for Court Services Officer:**

Discussion ensued. *Paul McPhillips Sr. made a motion to accept contract for Court Services Officer starting in January 2018 at \$250 a month, 2<sup>nd</sup> Joe Fisher.*  
Vote 5-0 motion carries

**h. New Radar Gun – Police Dept:**

Discussion ensued. *Tracy Thul made a motion to purchase one ProLaser 4 for \$2495 and one Falcon HR for \$738, 2<sup>nd</sup> Joe Fisher.* Vote 5-0

**i. New Vac Truck for all utilities:**

Discussion ensued. Council wants more information. *Joe Fisher made a motion to send Lucas McCulley and Brad Ewy from Cheney to Seattle to look at this at a cost of no more than \$1500, 2<sup>nd</sup> Jenny Zoglman.* Vote 5-0 motion carries

**j. Home serv insurance plan for citizens:**

Table for March

**k. Digital LED sign for City Hall:**

City Clerk to gather more information. Table for March

**l. Spring Clean Up – June 9<sup>th</sup>:**

Use same fees as last year.

**m. Household hazardous Waste Collection June 16:**

This is good date

**n. City Christmas Party December 15:**

This is a good date.

**5. Old Business:**

**a. Land Bank Board meeting:**

We will need to have a board meeting to discuss what can be done with the 16 lots, and make plans for moving forward

**b. WAMPO – Walkable Places:**

We have the RFP's for review. We will meet with WAMPO Feb 16 to award Contract.

**6. Executive Session:**

**a. Attorney/Client meeting:** *Joe Fisher made a motion for executive session for Attorney/Client per K.S.A. 75-4319 (b)(2)(6) for 10minutes, 2<sup>nd</sup> Paul McPhillips Sr.*  
Vote 5-0 (7:17 – 7:30) No binding action taken

**b. Personnel Issues:** *Joe Fisher made a motion for executive session for Personnel Issues per K.S.A. 75-4319(b)(1) for 15 minutes inviting Chief Rob Sharp, 2<sup>nd</sup>*

*Paul McPhillips Sr. Vote 5-0 (7:31 – 7:50) No binding action taken.*

**7. Pardon City Attorney: (7:52)**

**8. Planning Commission Update:**

Chris Drum advised the council of discussion at the last Planning Commission. Advised that John Riggs is still working on the Comprehensive Plan and Zoning books.

**9. Police and Personnel:**

Nothing to report

**10. Treasurer Report:**

Nothing to report

**11. Department Reports:**

- a. **Mayor:** Nothing
- b. **Parks:** Nothing
- c. **Streets:** Nothing
- d. **Gas:** Nothing
- e. **Water:** Nothing
- f. **Sewer:** Nothing

**12. Governmental Remarks:**

Thank you to the maintenance department for painting the Council Chamber

**13. Adjournment: (8:00)**

*Tracy Thul made a motion to adjourn, 2<sup>nd</sup> Paul McPhillips Sr. Vote: 5-0 motion carries*

  
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Mayor Kevin Hammond

**ATTEST:**

  
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Kimberly C McCormick; City Clerk