



**Governing Body, City of Garden Plain**  
**City Building, 507 N Main St**  
**December 6, 2017 at 6:00 pm**

**1. Call to Order by Mayor Larry Lampe: (6:00)**

Mayor Larry Lampe called the December 6, 2017 City Council meeting to order followed by the Pledge of Allegiance and a moment of silence. Council members present were Paul McPhillips Sr., Charlie Bales, Joe Fisher, Kevin Hammond and Jenny Zoglman. Also present were Darren Haukap- city treasurer, Shawn Elliott – city attorney, Robb Sharp – Chief of Police, Kimberly McCormick – City Clerk, Art Wolfe – Water/Wastewater Operator, Dwight Mollenkamp – Gas Operator, Officer Tim Day, Ronda Mollenkamp, Tyler Bugner, Tracy Thul and Sam Jack-Times Sentinel.

**2. Consent Agenda:**

**a. Approval of November 1, 2017 Public Hearing Minutes:**

*Jenny Zoglman made a motion to approve the November 1, 2017 Public Hearing minutes, 2<sup>nd</sup> by Joe Fisher. Vote: 5-0 motion carries.*

**b. Approval of November 1, 2017 Minutes:**

*Kevin Hammond made a motion to approve the November 1, 2017 minutes, 2<sup>nd</sup> by Jenny Zoglman. Vote: 5-0 motion carries.*

**c. Approval of November 2017 bills (checks to include 36653 – 36767):**

*Kevin Hammond made a motion to approve the November 2017, 2<sup>nd</sup> by Joe Fisher. Vote: 5-0 motion carries.*

**d. Approval of December 6, 2017 Agenda:**

*Kevin Hammond made a motion to approve the December 6, 2017 agenda with addition of item c in Old Business, 2<sup>nd</sup> by Joe Fisher. Vote 5-0 motion carries.*

**3. Citizens Comments:**

None

**4. New Business:**

**a. Employee Christmas Gift cards:**

Discussion ensued. *Kevin Hammond made a motion to get \$50 Visa gift cards for employees Christmas, 2<sup>nd</sup> Jenny Zoglman. Vote: 5-0 motion carries.*

**b. Clean Water Tower:**

Discussion ensued. *Kevin Hammond made a motion to have Midco clean the water tower at a cost of \$2326 - \$3000, 2<sup>nd</sup> Joe Fisher. Vote: 5-0 motion carries.*

- c. **New copier/printer for City Hall.**  
Discussion ensued. *Jenny Zoglman made a motion to get a new copier/printer for City Hall at a cost of \$192.50/month, 2<sup>nd</sup> Kevin Hammond.* Vote: 5-0 motion carries.
- d. **Document destruction.**  
Discussion ensued. *Kevin Hammond made a motion to have the listed documents shred, 2<sup>nd</sup> Joe Fisher.* Vote: 5-0 motion carries.
- e. **Employee wage review.**  
*Kevin Hammond made a motion for 10 minutes executive session for personnel Issues K.S.A. 75-4319(b)1, 2<sup>nd</sup> Joe Fisher.* Vote: 5-0 motion carries. 6:10 – 6:29  
*Council returned taking no binding action.*  
Discussion ensued. Wages to be set as follows taking effect 1<sup>st</sup> check in January. Treasurer-\$459, Judge-\$408, Police chief-\$2228.77/bi weekly, Art Wolfe-\$20.15/hour, Dwight Mollenkamp-\$21.10/hour, Bonnie Kopper-\$13.43, Kimberly McCormick-\$15.60, Tim Day-\$16.75, Eric Smith-\$17.00, Michael Martinez-\$16.56 Lucas McCulley-\$19.73.  
*Kevin Hammond made a motion to accept to wage increases, 2<sup>nd</sup> Charlie Bales.* Vote: 5-0 motion carries.

5. **Old Business:**

- a. **Land Bank Board meeting:**  
Nothing
- b. **WAMPO – Walkable Places:**  
RFP's have been sent out. We will meet 2/16/18 to choose the engineer/planner
- c. **Library Sewer bill repair:**  
Discussion ensued. *Joe Fisher made a motion to reimburse the library for half \$1827.50 of plumbing bill, 2<sup>nd</sup> Charlie Bales.* Vote: 5-0 motion carries

6. **Executive Session: None**

- a. **Attorney/Client meeting:**
- b. **Personnel Issues:**

7. **Pardon City Attorney: (6:35)**

8. **Planning Commission Update:**

Chris Drum stated that they are working with John Riggs on updating the comprehensive plan. Things seem to be moving slowly, but are on schedule.

9. **Police and Personnel:**

Chief Sharp advised council that repairs to the 2008 car had to made in the amount of approximately \$525, and that the same repair would need to be made to the 2011 in a few months. The instrument cluster has gone out.

**10. Treasurer Report:**

Nothing

**11. Department Reports:**

- a. **Mayor:** Wants us to check into a new digital sign for the front of City Hall. This would make it easier to change and we could get information out to the public faster. He referenced our Boil Order last month, this could have been one more method of notification.
- b. **Parks:** Nothing
- c. **Streets:** We will want to schedule next year Slurry Seal for August
- d. **Gas:** Dwight asked permission to move forward with a mutual aid agreement with several towns in SC Kansas for gas repairs. They would all be familiar with all the systems and would be able to cut costs of outside help in case of major repair. Council advised him to move forward.
- e. **Water:** We will need to look at painting the water tower next year.
- f. **Sewer:** Root X will be done next Monday. Councilman McPhillips brought up that he would like to see us go back to a PO system for purchases. He feels it would enable us to better track what is being spent. Discussion ensued. *Paul McPhillips Sr made a motion to start using PO's for any purchase over \$100, City Clerk would be responsible for getting proper approval, 2<sup>nd</sup> Charlie Bales. Vote: 5-0 motion carries.*

**12. Governmental Remarks:**

Reminded all of the Special meeting set for January 8, 2018 at 6:00 pm for new council members to be sworn into office.

**13. Adjournment: (7.00)**

*Kevin Hammond made a motion to adjourn, 2<sup>nd</sup> Charlie Bales. Vote: 5-0*

  
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Mayor Larry Lampe

**ATTEST:**

  
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Kimberly C McCormick; City Clerk