



**Governing Body, City of Garden Plain**  
**City Building, 507 N Main St**  
**May 3, 2017 at 6:00 pm**

**1. Call to Order by Mayor Larry Lampe: (5:59)**

Mayor Larry Lampe called the May 3, 2017 City Council meeting to order followed by the Pledge of Allegiance and a moment of silence. Council members present were Paul McPhillips Sr., Charlie Bales, Joe Fisher, Kevin Hammond, and Jenny Zoglman. Also present were Darren Haukap- city treasurer, Shawn Elliott – city attorney, Robb Sharp – Chief of Police, Kimberly McCormick – City Clerk, Dwight Mollenkamp, Ronda Mollenkamp, and Drew Murrey – Rhoden Roofing. Chris Drum arrived at 6:15. Councilwoman Jenny Zoglman left at 7:07

**2. Consent Agenda:**

**a. Approval of April 5, 2017 Minutes:**

*Kevin Hammond made a motion to approve the April 5, 2017, 2<sup>nd</sup> by Joe Fisher.*  
Vote: 5-0 motion carries.

**b. Approval of April 2017 Bills (checks to include 35877 – 35990):**

*Paul McPhillips Sr. made a motion to approve the April 2017 bills, 2<sup>nd</sup> by Kevin Hammond.* Vote: 5-0 motion carries.

**c. Approval of May 3, 2017 Agenda:**

*Kevin Hammond made a motion to approve the May 3, 2017 agenda, 2<sup>nd</sup> by Paul McPhillips Sr.* Vote: 5-0 motion carries

**3. Citizens Comments:**

None

**4. New Business:**

**a. Mayoral Appointments.**

Mayor Lampe made the following appointments:

Municipal Court Judge – Harold Flaigle

Municipal Court Clerk – Bonnie Kopper

City Attorney – Shawn Elliott

City Treasurer – Darren Haukap

City Clerk – Kimberly McCormick

Police Chief/Personnel Admin – Robert Sharp

Planning Commission – Chris Drum, Dolores Smith, Tracy Thul, Debbie Potter

Official City Newspaper – Times Sentnel  
Official City Depository – Garden Plain State Bank  
Council Members to Department – Gas, Charlie Bales  
Water, Joe Fisher  
Sewer, Paul McPhillips Sr.  
Park, Kevin Hammond  
Street, Jenny Zoglman

*Joe Fisher made a motion to accept the above Mayoral Appointments, 2<sup>nd</sup> Kevin Hammond. Vote: 5-0 motion carries*

**b. Cox Franchise.**

*Discussion ensued. Paul McPhillips Sr. made a motion to accept the new franchise agreement and keep the fee at 3%, 2<sup>nd</sup> Charlie Bales. Vote: 5-0 motion carries.*

**c. City Insurance.**

*Discussion ensued. Joe Fisher made a motion to keep the insurance as is, 2<sup>nd</sup> Kevin Hammond. Vote: 5-0 motion carries.*

**d. Ordinance 687 – SG County Water Well Code.**

*Discussion ensued. Kevin Hammond made a motion to adopt Ordinance 687, 2<sup>nd</sup> Jenny Zoglman. Vote: McPhillips – yea, Bales – yea, Fisher – yea, Hammond – yea, Zoglman – yea. 5-0 motion carries.*

**e. Agreement with Sedgwick County for inspection of Water Wells.**

*Discussion ensued. Kevin Hammond made a motion to sign the agreement with Sedgwick County for inspection of water wells within the City, 2<sup>nd</sup> Joe Fisher. Vote: 5-0 motion carries.*

**f. Ordinance 688 – Water rates.**

*Discussion ensued. Joe Fisher made a motion to adopt Ordinance 688 setting water rates, 2<sup>nd</sup> Kevin Hammond. Vote: McPhillips – yea, Bales – yea, Fisher – yea, Hammond – yea, Zoglman – yea. 5-0 motion carries.*

**g. Ordinance 689 – Sale of Fireworks.**

*Discussion ensued. Paul McPhillips Sr. made a motion to adopt Ordinance 689, 2<sup>nd</sup> by Charlie Bales. Vote: McPhillips – yea, Bales – yea, Fisher – yea, Hammond – yea, Zoglman – yea. 5-0 motion carries.*

**h. Land Bank by laws.**

*Discussion ensued. Kevin Hammond made a motion to adobe the By Laws of the Garden Plain Land Bank, 2<sup>nd</sup> Jenny Zoglman. Vote: 5-0 motion carries.*

**i. Back door @ City Hall.**

*Discussion ensued. This has been placed on hold for a while as Darren may have been able to fix the issue.*

- j. Bids for roof at City Hall.**  
Discussion ensued. There were questions for two of the contractors that did not make it to the meeting. It was determined that this will be tabled until next month and we need to be sure that all the contractors are present to answer questions about materials being used.
  - k. Home Occupation Permit (Home Business).**  
Discussion ensued. The application that the Planning Commission developed will be used. Fees to be \$25 for initial application and \$10 yearly renewal. All current businesses need to be contacted, have them complete an application but only charge the renewal. *Paul McPhillips Sr. made a motion to adopt the use of the Home Occupation Permit with above mentioned fees, 2<sup>nd</sup> Charlie Bales. Vote: 5-0 motion carries.*
- 5. Old Business:**
- a. Update on Sewer Project:**  
Nothing to report
  - b. Update on Land Bank:**  
Continue moving forward for the current lots. We will wait for the period of redemption before we proceed with pins and such. We will not seek a Quick Claim deed from previous owner as it is only another four months. We are going to talk to the person farming the ground and find out what kind of contract he has. Shawn to check and see what needs to be done to terminate that contract without issue.
- 6. Executive Session:**
- a. Attorney/Client meeting:** Nothing
  - b. Personnel Issues:** Nothing
- 7. Pardon City Attorney: (6:42)**
- 8. Planning Commission Update:**  
Chris Drum was present and went over what was discussed at the last Commission meeting. There is nothing that the Council needs to act on.
- 9. Police and Personnel:**  
Chief requested that he be able to attend a seminar in June at a cost of \$575. *Joe Fisher made a motion to allow Chief to attend, 2<sup>nd</sup> by Paul McPhillips Sr. Vote: 5-0*  
Chief also advised that he needed to order citations as he is almost out.

**10. Treasurer Report:**

Darren reported that he and the City Clerk had attended the budget workshop. He explained that because of changes that have been made at the State level we will need to have the budget pretty much completed by mid June, so we will be starting to pull it together soon. He also asked the council to determine if we will be needing to do a big street project that would require bonds so that we can account for that in the budget.

**11. Department Reports:**

- a. **Mayor:** there has been a policy change in the maintenance department. If maintenance is doing any work on utilities and it is outside of the hours of 10 pm and 6 am they will knock on the door to let the citizen know what is going on. Mayor says our new maintenance workers are doing well.
- b. **Parks:** The fence is going up at the park ball diamond on Friday. He is still working on disc golf, had to find a new contractor.
- c. **Streets:** Speed bumps have gone in on Sedgwick, will look at map of streets that need to be repaired and start getting bids. The ditch at Loomis and Avenue C needs to be cleaned badly, it will have to wait until it dries out, but that should help the flow of water through town and keep it off of the streets.
- d. **Gas:** Nothing
- e. **Water:** Larry thought we would be looking at cleaning the tower this year.
- f. **Sewer:** Nothing

**12. Governmental Remarks:**

There has been questions about the Christmas Holiday Schedule as our paid Holidays allow for Sunday and Monday. Does the Council wish to have Friday/Monday or Monday/Tuesday. Discussion ensued. We will have Friday/Monday off for the Christmas holiday.

**13. Adjournment: (7:09)**

*Kevin Hammond made a motion to adjourn, 2<sup>nd</sup> Joe Fisher. Vote 4-0*

  
\_\_\_\_\_  
Mayor Larry Lampe

**ATTEST:**

  
\_\_\_\_\_  
Kimberly C McCormick; City Clerk