



Governing Body, City of Garden Plain
City Building, 507 N. Main St.
February 1, 2017 at 6:00 pm

1. Call to Order by Mayor Larry Lampe: (6:15)

Mayor Larry Lampe called the February 1, 2017 City Council meeting to order following the Public Hearing. Council members present were Paul McPhillips Sr., Charlie Bales, Kevin Hammond, Joe Fisher and Jenny Zoglman. Also present were Darren Haukap – city treasurer, Shawn Elliott – City Attorney, Robb Sharp – Police Chief, Kimberly McCormick – City Clerk, Art Wolfe – Water/Sewer Superintendent, Ronda Mollenkamp, Dwight Mollenkamp, Sam Jack – Times Sentinel, and Officer Tim Day. Chris Drum arrived at 6:25.

2. Consent Agenda:

a. Approval of January 4, 2017 City Council meeting Minutes:

Kevin Hammond made a motion to approve the January 4, 2017 City Council meeting minutes, 2nd by Joe Fisher. Vote: 5-0 motion carries.

b. Approval of January 2017 Bills (checks to include 35568-35658):

Kevin Hammond made a motion to approve the January 2017 Bills, 2nd by Jenny Zoglman. Vote: 5-0 motion carries.

c. Approval of February 1, 2017 Agenda:

Joe Fisher made a motion to approve the February 1, 2017 Agenda with additions, 2nd by Kevin Hammond. Vote: 5-0 motion carries

3. Citizens Comments:

None

4. New Business:

a. Oath of office – Paul McPhillips Sr., Joe Fisher, Jenny Zoglman.

City Clerk Kimberly C McCormick issued the Oath of Office to re-elected Council members Paul McPhillips Sr., Joe Fisher, and Jenny Zoglman.

b. Mayor Appointments:

Mayor Lampe made the following appointments:

Municipal Court Judge – Harold Flaigle

Municipal Court Clerk – Bonnie Kopper

City Attorney – Shawn Elliott

City Treasurer – Darren Haukap

City Clerk – Kimberly C McCormick

Police Chief/Personnel Admin – Robert Sharp

Joe Fisher made a motion to accept the above appointments, 2nd by Kevin Hammond.

Vote: 5-0 motion carries

Planning Commission – Chris Drum

Dolores Smith

Tracy Thul

Debbie Potter

Jenny Zoglman made a motion to accept the above appointments, 2nd by Kevin Hammond

Vote: 5-0 motion Carries

Official City Newspaper – Times Sentinel

Official City Depository – Garden Plain State Bank

Joe Fisher made a motion to accept the above appointments, 2nd by Jenny Zoglman.

Vote: 5-0 motion carries

Council to Departments: Gas – Charlie Bales

Water – Joe Fisher

Sewer – Paul McPhillips Sr.

Park - Kevin Hammond

Street – Jenny Zoglman

Kevin Hammond made a motion to accept the above, 2nd by Joe Fisher. Vote: 5-0

c. Election of Council President:

Joe Fisher nominated Kevin Hammond, 2nd by Jenny Zoglman. Vote: 5-0 motion carries

d. Ordinance 685 – Water rates:

Kevin Hammond made a motion to adopt Ordinance 685, 2nd by Joe Fisher.

Vote: McPhillips – yea, Bales – yea, Fisher – yea, Hammond – yea, Zoglman – yea

e. Clerks Spring Conference (2 clerks):

Jenny Zoglman made a motion to send both clerks to the Spring Conference, 2nd by Kevin Hammond. Vote: 5-0 motion carries

f. Spring Cleanup date – June 10:

Jenny Zoglman made a motion to have Spring Clean up on June 10 with the same fee schedule as last year, 2nd by Joe Fisher. Vote: 5-0 motion carries

g. Court Clerk Spring Conference:

Joe Fisher made a motion to send both clerks to the Spring Court Conference in Topeka April 7, 2nd by Jenny Zoglman. Vote: 5-0 motion carries

h. Times Sentinel 25th anniversary ad:

Kevin Hammond made a motion to place a full page ad in the special addition of the Times Sentinel, 2nd by Joe Fisher. Vote: 3-2 with McPhillips and Bales voting No. motion carries.

3. Old Business:

a. Update on the Sewer Project:

Art brought in a new time line. He stated that we should go off bypass on Friday, February 3 as scheduled. He also stated that there are three change orders to date but they are for minor changes such as placement of some valves.

b. Update on Land Bank:

City Clerk Kimberly McCormick stated that information on all lots had been given to the title company and they are checking to be sure there are no liens on the properties. If they come back clean, The City Clerk will have our attorney contact the original owner to see if we can get Quick Claim Deeds for all the properties and then we can start to market them. If we can't get Quick Claim Deeds we can't do anything with the lots until One (1) year from date of the auction has passed.

4. Executive Session: (6:44)

a. **Attorney/Client Meeting:**

b. **Personnel Issues:** Larry requested 10 min

Joe Fisher made a motion to enter executive session for at least 10 min, 2nd by Charlie Bales. Vote 5-0 motion carries.

Council returned at 6:57 with no binding action taken.

7. **Pardon City Attorney: (7:15)**

8. **Planning Commission Update:**

Chris Drum stated that they had reviewed the Contract with Riggs & Associates. There was also discussion about Home Occupation (home businesses). There is a permit that needs to be completed and it needs to go before the Planning Commission before a recommendation can be made to the Council for their approval. They discussed Annexation and are trying to come up with a plan for growth. There was also discussion on Flood plain and how to enforce the guidelines that are laid out in Ordinance 675.

9. **Police and Personnel:**

Chief Sharp stated that he has concerns with Dooley's Rainwater running their business out of their home. He had been called out to the location and has seen them doing business out of their garage. He said that he is not aware of complaints at this time, but there have been trucks down the street delivering. Mayor Lampe and Council want Chief to pursue and get them in compliance with our ordinances.

Chief also stated that the PD copy machine contract had expired so he was able to contact Image Quest and they gave us a bigger, better machine for less money.

Chief asked that we hire Don McElroy as a reserve officer after his retirement from Goddard as Chief of Police. He said that he would bring a lot to the table for the City.

Paul McPhillips Sr. made a motion to hire Don McElroy as reserve officer, 2nd by Kevin Hammond. Vote: 5-0 motion carries

Chief presented information on a gun swap program and asked that he be able to swap the five guns that we currently have for three 9mm, that would save the City money on ammunition and put the department more in line with other departments in the area.

Paul McPhillips Sr. made a motion to do the gun swap at a cost of \$532.05, 2nd by Joe Fisher. Vote: 5-0 motion carries

Chief requested the purchase of new bullet proof vests for our officers as they are wearing the ones from previous officers and they do not fit well.

Paul McPhillips Sr. made a motion to purchase the new vests at \$1000 each, 2nd by Joe Fisher. Vote 5-0 motion carries

Chief asked that he be able to attend a seminar in Kansas City Mo at a cost of \$209 plus 2 nights in a hotel.

Paul McPhillips Sr. made a motion to allow Chief to attend the seminar in KC, 2nd by Charlie Bales. Vote: 5-0 motion carries.

10. **Treasurer Report:** Randy Ford has started the audit and will be back February 13 and 14. He should be able to finish then and will have a report for the Council at the March Council meeting.

11. **Department Reports:**

a. **Mayor:** Nothing

b. **Parks:** Kevin stated that he hopes to have information and possibly a quote for the Disc Golf at the park by next month's meeting.

- c. **Streets:** Jenny stated that the cracks had been repaired on Avenue D and they did a really nice job. Art advised that Avenue D had just been cut into for a water hook up and that it will need to have one more cut for this project and probably three more for another project within near future. He is going to wait for street repair until all the hookups have been done to try and save some money. Larry stated that he would like to look at a few other streets that have had to have cuts made in the last few years and fix all of them at the same time.
- d. **Gas:** Will need to call in Black Hills for a weld tap on the Avenue D home. All of the gas radio indexes have been installed.
- e. **Water:** Art reported that he had talked to Larry and hired Nowak Construction to do the water hook up on Avenue D at a cost of \$2000, since he has been tied up with the sewer project.
- f. **Sewer:** Nothing

12. Governmental Remarks: None

13. Adjournment: (7:24)

Joe Fisher made a motion to adjourn the February 1, 2017 Council meeting, 2nd by Kevin Hammond. Vote: 5-0 motion carried



Mayor Larry Lampe

ATTEST:



Kimberly C McCormick; City Clerk